

**ARDVRECK SCHOOL LTD**  
**Application Form**



Thank you for your interest in the posts we are currently recruiting for. Please complete this form and return it by post to:

Ardvreck School  
Gwydyr Road  
Crieff  
PH7 4EX

Or by e-mail to [ally.abernethy@ardvreckschool.co.uk](mailto:ally.abernethy@ardvreckschool.co.uk)

Please note that we will not accept applications submitted by e-mail unless using an electronic signature.

If you are completing this form by hand please use black or dark blue ink to ensure that we can photocopy it. Alternatively, you are welcome to complete it in typescript if you wish.

The following information will be treated in strict confidence

Position applied for:

**PERSONAL**

(Please complete this section in BLOCK CAPITALS)

|          |                |
|----------|----------------|
| Surname: | First Name(s): |
| Address: |                |
| <br>     |                |
|          | Postcode:      |

|                    |                    |
|--------------------|--------------------|
| Daytime telephone: | Evening telephone: |
| Mobile telephone:  | E-mail:            |

How much notice are you required to give to your current employer?:



# EMPLOYMENT

Please give details of your past employment, including your present or last employer

|  |  |                       |  |
|--|--|-----------------------|--|
| <b>Present or last employer</b>                    |  |                       |  |
| Position held                                      |  |                       |  |
| Date employment started                            |  | Date employment ended |  |
| Key responsibilities of post and main achievements |  |                       |  |

|  |  |                       |  |
|--|--|-----------------------|--|
| Employer   |  |                       |  |
| Position held                                      |  |                       |  |
| Date employment started                            |  | Date employment ended |  |
| Key responsibilities of post and main achievements |  |                       |  |

## **SKILLS AND EXPERIENCE**

Please use this page to give details of any skills or experience that you have which you think is relevant to this job, and to explain why you are applying for this post.

## DECLARATION

I declare that the information given in this form is complete and accurate.

|            |       |
|------------|-------|
| Signature: | Date: |
|------------|-------|

### REFERENCES

Please give the names of two people (one of which should be your present or most recent employer) whom we may approach for a reference.

May we approach your current employer before an offer of employment is made? YES/NO

|           |           |
|-----------|-----------|
| Name:     | Name:     |
| Position: | Position: |
| Address:  | Address:  |
|           |           |
|           |           |
|           |           |
| Tel. No.: | Tel. No.: |
| E-mail:   | E-mail:   |